



PUNE ORTHOPAEDIC SOCIETY

ELECTIONS – 2025

APPLICATION FORM FOR ELECTION OF OFFICE BEARERS

[Application should be sent to the Election Officer by email &/or post only]
(YOU MAY USE PHOTOCOPY ALSO)

Name of the Contestant: _____

POS Membership No: _____

Address: _____

Phone No: _____ Mobile No. _____

Fax No. / E-Mail Address: _____

Proposed by:

Name: _____

POS Membership No. _____

Signature _____

Seconded by

Name: _____

POS Membership No. _____

Signature _____

DECLARATION BY THE CONTESTANT:

I Dr. _____ wish to contest for _____ post of the Pune Orthopaedic Society. If elected I will serve the association to the best of my ability. I shall not be using any unfair means for my election. I shall follow Code of Conduct for the Elections strictly. I have read in the Constitution, all Duties of the Office Bearers, I am contesting and will follow it precisely without any excuse. I will abide by the Constitution and rules and regulations of POS. The information I have provided herein is true and correct. I will be responsible for the information provided in this application form.

I was President/ Secretary/ Executive Committee Member/ Life Member of Pune Orthopaedic Society during period (kindly mention the period)

Photo ID Proof attached (any one): AADHAR Card ☐ PAN Card ☐ Driving License ☐

(In case of email applications, self-attested soft copy will be consider)

Date: _____

Signature of Contestant

Election Officer: Dr. Arjun Viegas **Contact:** +91 9823904945 **Email:** arjunviegas@gmail.com
Postal Address: Room no 13, Inlaks and Budhrani Hospital, Koregaon Park, Pune 411001.



PUNE ORTHOPAEDIC SOCIETY

ELECTION PROGRAM

Important information:

1. Complete the Nomination form with signatures of candidate, proposer & seconder
2. Declaration & Code of conduct should be printed on Rs.100 Stamp Paper and then be signed and notarized.
3. Kindly send all the original documents to following address, (Application form, Declaration & Code of conduct on Rs. 100 stamp paper, self-attested Aadhar card copy)
Election Officer POS elections – 2025
Dr. Arjun Viegas, Room no 13, Inlaks and Budhrani hospital, Koregaon Park, Pune 411001.
Email: arjunviegas@gmail.com
4. Contestants should submit a write-up in maximum 100 words & one passport size photo (JPEG) on Email.
5. Only Life Members are allowed to contest / propose or second a contestant. Minimum of 5 years of Life Membership of POS is required to contest for any post.

Post to be elected

1. President Elect 1 post (Tenure 1 year) 2025-2026
2. Secretary Elect 1 post (Tenure 1 year) 2025-2026
3. Treasurer 1 post (Tenure 1 year) 2025-2026
4. Executive Committee Members 3 posts (Tenure 2 years) 2025-2027

Following are the prescribed dates:

1. First Circular of Elections 16th February 2025
2. Inviting applications in between: 16th February to 22nd February 2025 @ 0600 pm
3. Opening of envelopes and declaration of applicants: 22nd February 2025 @ 0630 pm
4. Last date of withdrawal: 28th February 2025 @ 06:00 pm
5. Declaration of Initial List of Eligible Applicants: 28th February 2025 @ 06:00 pm
6. Last date of filing grievance by the applicants: 02nd March 2025
7. Redressal of Grievances: 03rd March to 05th March 2025
8. Declaration of final list of Eligible Contestants: 05th March 2025 @ 06:00 pm
9. Online voting: 15th March 2025 @1100 am to 25th March 2025 @ 1100 am
10. Declaration of results: 25th March 2025 @ 1200 Noon

Eligibility Criteria for Office Bearers:

1) President Elect:

- a) He should be life member of the association for at least 10 consecutive years.
- b) He should have served as Secretary of the Society for at least 1 full term.
- c) He should not be convicted for criminal charges before any Competent Court, Authority and or Medical Council of India and State Medical Council. If there is medical profession related reason for criminal charges, he can take prior permission and approval from Executive Committee to contest the Election. It is the Executive Committee, who will decide and define whether the charges are of criminal nature or not.

2) Secretary and Treasurer:

- a) He should have completed 2 years as Elected EC member of POS at the time of applying for the post, and or at the time of assuming the office.
- b) He should not be convicted for criminal charges before any Competent Court, Authority and or National Medical Council and State Medical Council. If there is medical profession related reason for criminal charges, he can take prior permission and approval from Executive Committee to contest the Election.



PUNE ORTHOPAEDIC SOCIETY

3) Executive Committee Member

- a) He should be life member of the association for at least 5 consecutive years.
- b) He should not be convicted for criminal charges before any Competent Court, Authority and or National Medical Council and State Medical Council. If there is medical profession related reason for criminal charges, he can take prior permission and approval from Executive Committee to contest the Election.



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(Print on Rs. 100 & above stamp paper)

DECLARATION BY THE CONTESTANT

I Dr. _____ wish to contest for _____ post of the Pune Orthopaedic Society. If elected I will serve the association to the best of my ability. I shall not be using any unfair means for my election. I shall follow Code of Conduct for the Elections strictly. I have read in the Constitution, all Duties of the Office Bearers, I am contesting and will follow it precisely without any excuse. I will abide by the Constitution and rules and regulations of POS. The information I have provided herein is true and correct. I will be responsible for the information provided in this application form.

CODE OF CONDUCT

Guidelines and code of conduct for are proposed for free, fair and transparent elections. The aim is also to avoid gush of SMS, e-mails and WhatsApp to members by contestants, which most of the times irritates the members and disturbs them. I will abide by the code of conduct and following guidelines for campaigning.

The Guidelines for Campaigning:

- 1) During elections, candidates can send only one bulk SMS, one bulk email, one campaign telephone call, one WhatsApp post on Official (Administrative) POS group, only once a week. He can send his post to POS office, who will post it in all official groups.
- 2) Accordingly, Candidate can contact personally as many times as he can, provided the voter member is not annoyed. If any member writes to the candidate, not to communicate him by any means, the candidate should avoid it.
- 3) DO NOT USE POS Academic Groups, even once, for campaigning.
- 4) Avoid Automated Call center bulk calling.
- 5) Election Committee Members and POS office bearers (except candidates) should not get involved in direct campaign, for any candidate
- 6) Once voting starts, Voters and Non-voters list will be provided to all the candidates every alternate day. SMS/email/ calls should be send to only nonvoters. Members who have already voted should not be inconvenienced, any more.
- 7) Not more than 2 votes should be done from one IP address, i.e. from same mobile, laptop, computer on any digital device. If found, severe disciplinary action will be taken against the culprit.
- 8) All candidates will be given information and suggestions time to time by election Committee.
- 9) If any contestant has grievance against any candidate or agency, of any manipulation or malpractice, initially, it will be dealt with Election Committee. If the contestant is not satisfied with verdict of Election Committee, he will appeal to POS Office, within 24 hrs of the verdict. Then, immediately, POS Executive Committee will form a committee of 3 past presidents and 2 EC Members, who will give verdict in 5 working days and if found guilty of any malpractice, agency will be black-listed and will not be given work in future and the candidate will be suspended from Association for six years, after appropriate approval procedures, of EC and GBM, as a Disciplinary Action.
- 10) If code of conduct is violated by any candidate, following actions will be taken -
 - a) If the candidate fails to observe the code for first time, he will not be allowed to send email/SMS for next 1 week.
 - b) If the same candidate defaults again, he will not be allowed to send any update for the remaining period of elections.
 - c) For further defaults, action will be decided by the Election Committee and then POS EC.
- 11) If a complaint is registered to EO by any POS member, with proof, that he is repeatedly troubled by the candidate, then EO will inform this to POSEC through POS Office. POS EC will take the final decision. Maximum to the termination of his candidature, as a Disciplinary Action.